

## MANSFIELD TOWNSHIP COMMITTEE MEETING

January 14, 2015

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Salute to the flag.

### APPROVAL OF THE MINUTES:

Mrs. Kocher made a motion to approve the minutes from the regular meeting held on December 23, 2014, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Clancy

Nays: None

Absent: None

Abstain: Mrs. Korczukowski

Mr. Watters stated that there was an error on the minutes from December 30, 2014 and that there were double votes listed by Mayor Tomaszewski.

Mr. Watters made a motion to approve the minutes from the regular meeting held on December 30, 2014 with corrections, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mayor Clancy

Nays: None

Absent: None

Abstain: Mrs. Korczukowski

Mr. Watters made a motion to approve the passage of the Reorganization Meeting held on January 1, 2015, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

### CLERKS REPORT:

Ms. Hrebenak stated that she has a Bingo License Application for Mansfield Township Fire Company for Tuesdays March thru August from 7pm to 10pm all items are in order and a motion needs to be passed.

Mrs. Korczukowski made a motion to approve the license for Mansfield Township Fire Company to have Bingo, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None  
Absent: None  
Abstain: None

#### ENGINEERS REPORT:

Mr. Finelli introduced himself to the Township Committee and thanked them for hiring him as Engineer.

#### EMPLOYEE REPORTS:

Mrs. Fascenelli explained that the Green Team is working to keep there Bronze certification and they are working on the Carbon Footprint and that she would like to request that Mr. Profrock be able to come in and review the electric bills as opposed to making copies.

Mayor Clancy stated that he would have no problem with this.

Mrs. Fascenelli stated that they are trying to set a tentative date of April 21st for the Townwide Yard sale if this would not interfere with any of the recreation.

Executive Session at 7:42 personnel matter and pending litigation.

Mr. Watters made a motion to enter into Executive Session at 7:42pm to discuss a personnel matter and also pending litigation, which was seconded by Mrs. Korczukowski.

Return from Executive Session at 9:20pm.

Mr. Lavery went through the items discussed in Executive Session.

Mrs. Kocher made a motion to approve the agreement that was discussed in executive session in regards to litigation, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy  
Nays: None  
Absent: None  
Abstain: None

Mr. Watters made a motion to appoint Charles Daniel as Acting Chief Financial Officer, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy  
Nays: None  
Absent: None  
Abstain: None

Mr. Misertino made a motion to issue the rice notice that was discussed in Executive Session, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy  
Nays: None

Absent: None  
Abstain: None

**RESOLUTION:**

**RESOLUTION 2015-27**

**TO AUTHORIZE AND APPROVE SALARIES FOR CERTAIN EMPLOYEES**

**WHEREAS**, Ordinance # 2011-16 established the salaries and wages for certain employees of the Township of Mansfield, County of Warren,

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2015, unless otherwise noted, in the amount as designated below:

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>SALARY</u></b>
Michael Clancy	Mayor	\$ 600.00
Shirley Kocher	Deputy Mayor	\$ 259.00
Michael Clancy	Committee Member	\$4,740.00
Shirley Kocher	Committee Member	\$4,740.00
Joseph Watters	Committee Member	\$4,740.00
Michael Misertino	Committee Member	\$4,740.00
Cindy Korczukowski	Committee Member	\$4,740.00

Mr. Watters made a motion to approve Resolution 2015-27, which was seconded by Mr. Misertino.

Mrs. Kocher wanted to reduce the salary for Deputy Mayor to 259.00.

Mr. Watters made a motion to approve the passage of Resolution 2015-27 with the requested changes, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

**RESOLUTION 2015-28**

**RESOLUTION TO APPOINT**

**J. EDWARD PALMER AS MUNICIPAL COURT JUDGE FOR THE TOWNSHIP OF MANSFIELD**

WHEREAS, the position of Municipal Court Judge is filled by a person providing a service; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey as follows:

That J. Edward Palmer be appointed Municipal Court Judge for the years 2015-2017.

Mr. Watters made a motion to approve the passage of Resolution 2015-28, which was seconded by Mrs. Kocher.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

Township of Mansfield  
Warren County, New Jersey

Dena Hrebenak, RMC  
Office of the Township Clerk  
100 Port Murray Road  
Port Murray, NJ 07865  
908-689-2840

Township of Mansfield  
Resolution 2015-29

WHEREAS, the New Jersey Department of Transportation (NJDOT) recently completed a traffic investigation on Route 57 in the Township of Mansfield; and

WHEREAS, NJDOT recommends a revision to the centerline pavement markings on Route 57 to create a "No Passing Zone" in the vicinity of M.P. 14.1 Eastbound only for safety reasons; and

WHEREAS, this project will create safer driving conditions in this area of Route 57;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield of, the County of Warren, in the State of New Jersey, that it supports the use of a "No Passing Zone" on Route 57 in the Township of Mansfield as recommended by NJDOT.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to NJDOT as requested.

Mrs. Kocher made a motion to approve the passage of Resolution 2015-29, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

## RESOLUTION # 2015-30

### A RESOLUTION TO PROVIDE FOR AND DETERMINE THE HOURLY WAGE FOR TOWNSHIP EMPLOYEES

**BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

The hourly wage for the following employees is as follows:

Part-Time Laborer/Snow Plow Driver                      Michael Phillips                      \$ 20.00 Per Hour

Mr. Misertino made a motion to approve the passage of Resolution 2015-30, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

### ORDINANCE:

#### ORDINANCE # 2015-01

### AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND

**BE IT ORDAINED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

**SECTION 1.** The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Committee Members	\$ 3,000	-	\$ 4,950
Mayor	\$ 300	-	\$ 660
Deputy Mayor	\$ 270	-	\$ 330
Insurance Fund Commissioner	\$ 1,350	-	\$ 1,650
Municipal Clerk	\$46,250	-	\$58,000
Elections Officer	\$ 150 / election	-	\$ 300 / election
Website Administrator	\$ 1,000	-	\$ 2,000
Deputy Clerk	\$21,000	-	\$35,655
Deputy Clerk	\$ 14 / hr	-	\$ 18 / hr.
Depart. of Health Deputy Registrar	\$21,000	-	\$35,655
Depart. of Health Deputy Registrar	14 / hr	-	\$ 18 / hr
Chief Financial Officer	\$40,000	-	\$90,000
Acting Chief Financial Officer	\$ 9,000	-	\$65,000
Deputy Treasurer	\$ 9,000	-	\$15,000
Tax Collector	\$10,000	-	\$35,000
Deputy Tax Collector	\$27,000	-	\$33,000
Alternate Deputy Tax Collector	\$ 1,000	-	\$ 2,750
Tax/Finance Clerk	\$16,216	-	\$19,820
Tax Search Officer	\$ 900	-	\$ 1,100
Tax Assessor	\$19,800	-	\$25,500
Certified Lists (Tax Assessor)	\$ 560	-	\$ 686
Assessment Search Officer	\$ 900	-	\$ 1,100
Tax Assessor Secretary	\$ 4,668	-	\$ 5,705

COAH Calculations	\$ 20 / calc	-	\$ 20 / calc
Municipal Housing Liaison	\$ 6,000	-	\$ 8,000
Economic Secretary	\$ 233	-	\$ 300
Historical / Environmental Secretary	\$ 840	-	\$ 1,500
Planning Board Clerk	\$13,500	-	\$16,750
Zoning Board Clerk	\$ 5,850	-	\$ 7,150
Zoning Officer	\$ 4,500	-	\$ 5,500
Court Appearance by Zoning Officer	\$ 75 / appear	-	\$ 75 / appear
Police Chief	\$102,000	-	\$111,887
Police Secretary	\$22,000	-	\$38,000
Police Secretary (Temp or Part-Time)	\$ 14 / hr	-	\$ 17 / hr
Patrolmen	\$40,000	-	\$87,806
Sergeant	\$86,140	-	\$93,240
Lieutenant	\$88,494	-	\$98,494
Police Officer (Temp/Part-Time)	\$ 13.50 / hr	-	\$ 17 / hr
Detective Stipend	\$ 1,000	-	\$ 1,000
Corporal Stipend	\$ 1,000	-	\$ 1,000
EMT Stipend	\$ 1,000	-	\$ 1,200
Director Emergency Management	\$ 2,334	-	\$ 2,852
OEM Certification Step	\$ 500	-	\$ 500
Assistant OEM Director	\$ 467	-	\$ 570
Smoke Detector Inspector	\$ 1,000	-	\$ 2,000
Prosecutor	\$17,392	-	\$37,500
DPW Superintendent	\$62,546	-	\$76,445
Recreation Supervisor	\$45,696	-	\$55,851
Recreation Secretary	\$ 673	-	\$ 823
Recreation Administration Asst.	\$ 14 / hr	-	\$ 17 / hr
Recreation/Finance Secretary	\$ 500	-	\$ 1,500
Machine Operator	\$30,000	-	\$55,000
Part-Time Public Works Laborer/ Snow Plow Driver	\$ 10 / hr	-	\$ 22 / hr
DPW Secretary	\$ 14 / hr	-	\$ 17 / hr
Certified Recycling Professional	\$ 2,000	-	\$ 2,500
Director Recycling	\$ 14 / hr	-	\$ 17 / hr
Recycling Attendant	\$ 30 / hr	-	\$ 40 / hr
Clean Communities Coordinator	\$ 1,300	-	\$ 4,000
Judge	\$33,817	-	\$88,500
Court Administrator	\$43,479	-	\$77,000
Deputy Court Administrator	\$25,000	-	\$58,000
Violations Clerk	\$ 11 / hr	-	\$ 17 / hr
Call-Outs	\$ 50 / ea	-	\$ 55 / ea
Court Security	\$ 75 / session	-	\$ 125 / session
Public Defender	\$ 150 / case	-	\$ 200 / case
Bonus	\$ 50	-	\$ 3,000

Mr. Misertino made a motion to approve the introduction of Ordinance 2015-01, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Kocher, Mrs. Korczukowski, Mayor Clancy

Nays: None

Absent: None

Abstain: None

PUBLIC PORTION:

Mr. Minter asked about the letter that he received in reference to the Highlands meeting that Warren County Planning Department would be holding and asked if the Planning Board cancelled their meeting there would be no time to comment.

Mr. Minter also asked that the Township Committee to come up with a solution for the people in the developments to be able to get rid of the branches and clippings.

Elizabeth Griggs, asked about the resolution for the part time snowplow driver and if this was enough to cover the township needs.

Mr. Misertino explained that the other people that have applied were either not able to do the job or this would not be available at all times.

Ms. Griggs asked if having two part time people would be enough to cover the township.

Ms. Griggs asked if the Township was now doing the school and if this would cause a strain on the DPW.

Mr. Misertino stated that the school and the municipal building would be the job of one of the part timers so this should not cause a drain on the DPW covering the roads.

Mayor Clancy stated that the school would probably close if the roads are an issue so the roads would be the first concern.

Ms. Griggs asked about the millings that were moved from Old DPW building.

Mr. Misertino stated that a former committee person had removed the millings.

Carol Thompson, Route 57, congratulated the Mayor and Deputy Mayor and stated that she hopes that they can be of more help to her and asked the Township Committee to bring in Route 57 Auto Salvage.

Joe Farino, stated that there were a number of Fire Companies and around the Warren County College that have used millings for their parking lots and there has been no problem.

Committee Person Comments:

Mayor Clancy appointed Dave Moreno as the recreation Chairperson.

Mrs. Kocher made a motion to adjourn at 10:01, which was carried by all.